




Public Register Copy

Premises Licence Leeds City Council

Licence Issued By:

On: 8th July 2009


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 Jackson.
 Nicole Jackson
 Assistant Chief Executive (Corporate Governance)

Premises Licence Number

PREM/02702

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Deli Polska
 Polish Delicatessen
 171 Dewsbury Road
 Hunslet
 Leeds
 LS11 5EG

Telephone number 07845557166

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence

Sale by Retail of Alcohol

Times the licence authorises the carrying out of licensable activities

Sale by Retail of Alcohol

Monday to Saturday 08:00 - 22:00
Sunday 09:00 - 22:00

The opening hours of the premises

Monday	08:00 - 22:00
Tuesday	08:00 - 22:00
Wednesday	08:00 - 22:00
Thursday	08:00 - 22:00
Friday	08:00 - 22:00
Saturday	08:00 - 22:00
Sunday	09:00 - 22:00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption off the premises

Name, (registered) address of holder of premises licence

Makgorzata Czerwiec
Polish Delicatessen
171 Dewsbury Road
Hunslet
Leeds
LS11 5EG

Registered number of holder, for example company number, charity number (where applicable)

Not Applicable

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Karl Graham Brown

State whether access to the premises by children is restricted or prohibited

None

Annex 1 – Mandatory conditions

Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-

- a. unauthorised access or occupation (e.g. through door supervision), or
- b. outbreaks of disorder, or
- c. damage

No supply of alcohol may be made under this licence

- a. At a time when there is no designated premises supervisor in respect of the premises licence, or
- b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Annex 2 – Conditions consistent with the Operating Schedule

Conditions agreed with West Yorkshire Police

All refusals of sales of alcohol will be recorded in the 'shop log' referred to in the application. The entry will contain the following details: - The times, day and date the refusal was made, the name of the staff member refusing the sale, the name and address of the person attempting to buy the alcohol (where supplied), full description of said person and full details of the alcohol they attempted to purchase.

A training register will be maintained at the premises. The register will contain training records which include the following; the time, day and date the training was given, details of the training given, the signature of the person supplying and the person receiving said training.

A suitable CCTV system operated in accordance with guidance from West Yorkshire Police shall be installed inside the premises. The CCTV shall be in operation during all hours the premises are open and footage shall be made available immediately in request by a police officer or a council licensing enforcement officer.

All CCTV footage to be stored for a minimum of 31 days and the quality of the footage to be of a standard required to a court of law.

Conditions undertaken by the applicant taken from the Pro Forma Risk Assessment

A suitable CCTV system will be maintained and be operational on the premises at all times when licensed activities are being carried out

The Siting and standard of the CCTV system will be agreed with WYP prior to installation and will comply with that agreement at all times

Changes to the siting and standard of CCTV systems may only be made with the written consent of West Yorkshire Police

Security footage will be made secure and retained for a period of time to the satisfaction of WYP

A Supervisors Register will be maintained at the licensed premises, showing the names, address and up-to-date contact details for the DPS and all personal licence holders

The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.

The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person the date and time he/she commenced duty (verified by the individual's signature)

The Daily Record Register will be retained for a period of twelve months from the date of the last entry
The Licensee will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, and ejections from the premises

The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.

Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.

All Equipment with which the public may have contact, will be maintained, stored and operated in a safe manner. Appropriate maintenance and test records will be kept and be available for inspection by an authorised officer.

Electrical installations will be inspected on a periodic basis (at least every 5 years) by a suitably qualified and competent person. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.

Portable electrical appliances including those brought in temporarily onto the premises will be checked on a regular basis by a suitably trained and competent person to ensure they are in safe condition. Records will be kept of these checks .These will be made available at the request of an authorised officer.

The premises will be operated in a manner which will prevent unwanted odours causing a nuisance to persons in the immediate area or nearby properties.

The licensee will ensure that business waste is stored inside closed containers awaiting collection, that litter arising from people using the premises is cleared away regularly, that promotional materials such as flyers do not create litter, and that other street advertising is carried out lawfully.

The Licensee will adopt a proof of age scheme which is approved by WYP and West Yorkshire Trading Standards.

The Licensee's staff will ask for evidence of age from any person appearing to be under the age of 18 who is attempting to purchase alcohol at the premises.

Signs will be provided informing customers that sales will not be made to under 18s, and that age identification may be required.

Annex 3 – Conditions attached after a hearing by the licensing authority

Not Applicable

Annex 4 – Plans

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council Licensing Authority.